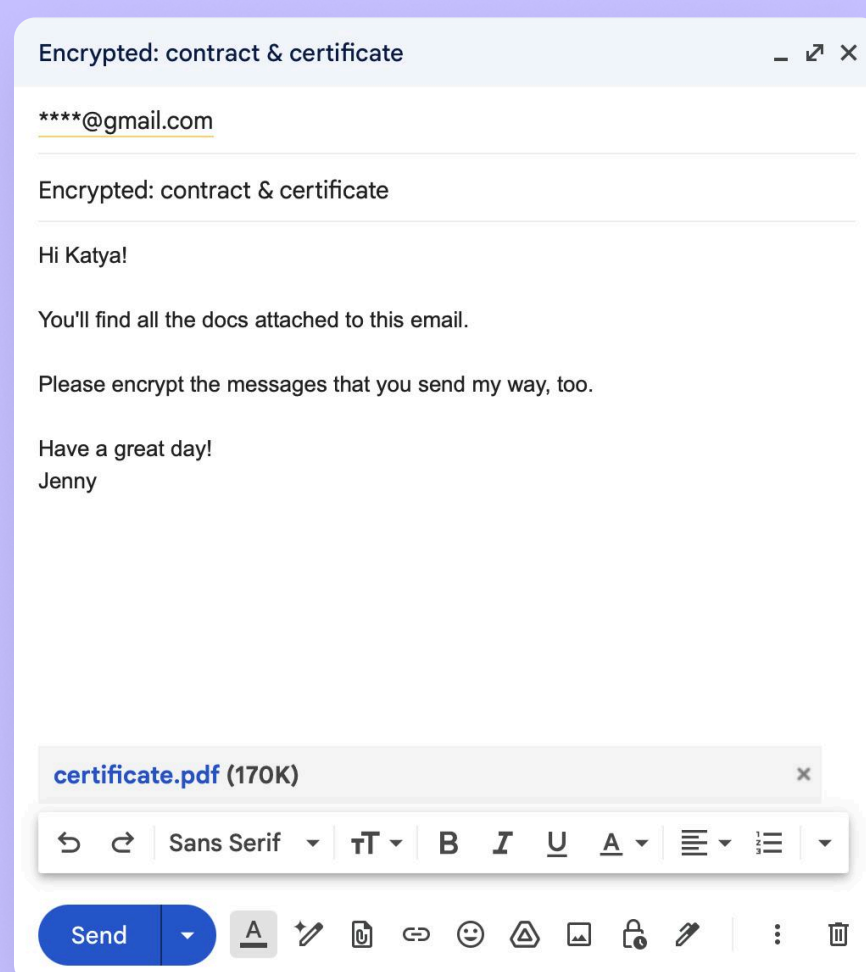# How to encrypt emails with Gmail Confidential Mode

We often exchange sensitive info, and if emails ever get leaked or hacked, it can cause serious trouble.

Encryption keeps our data safe by turning it into unreadable gibberish. Even if someone gets their hands on it, they can't read it.
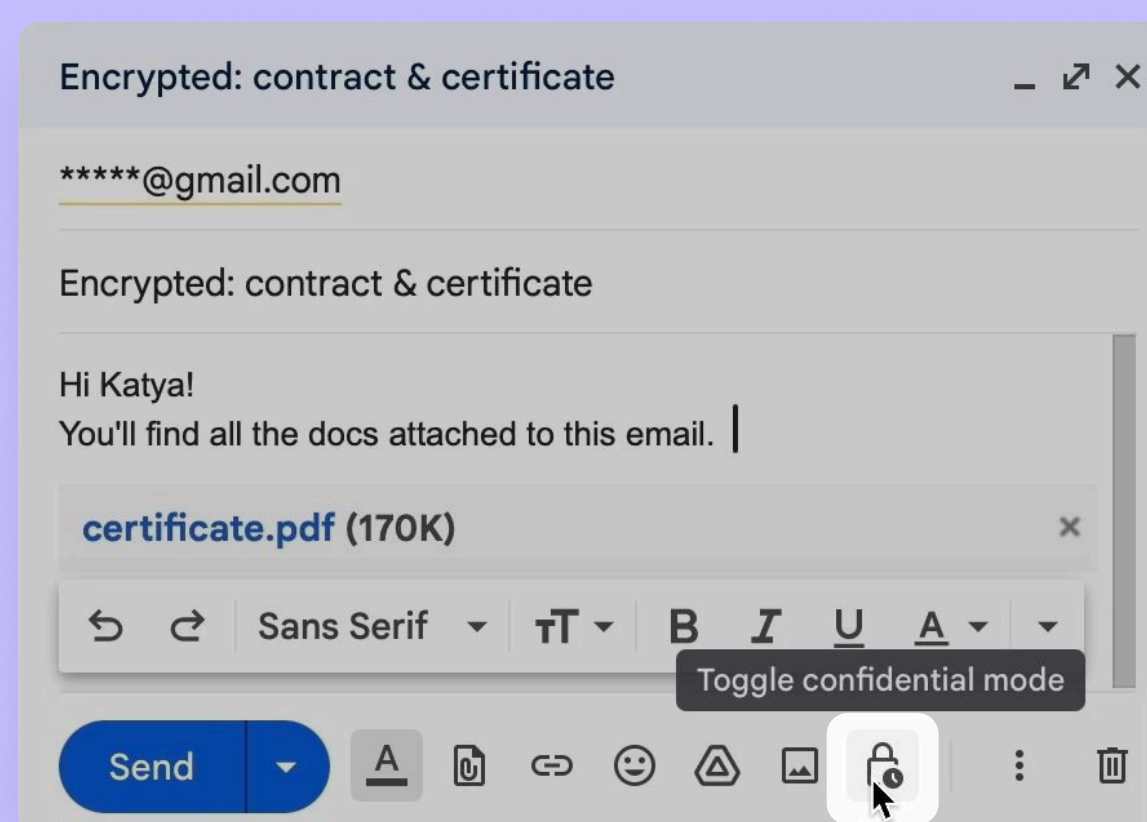
1

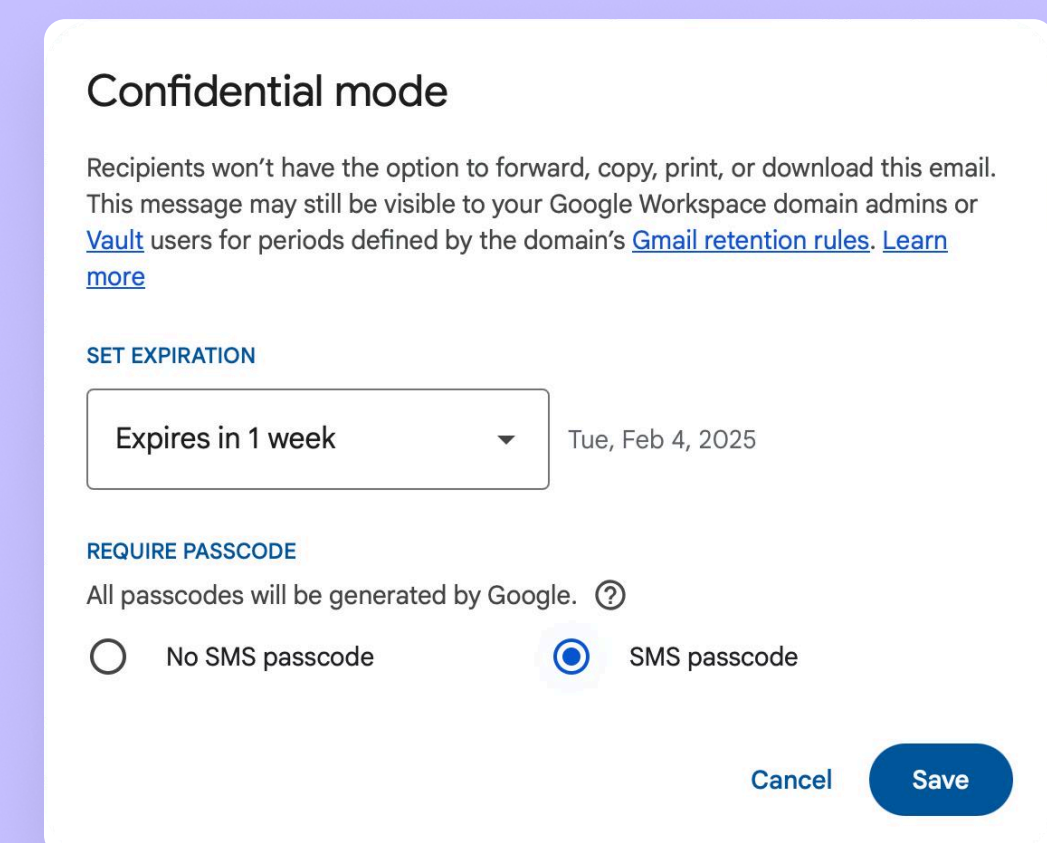**Write your email** and add attachments as always.

2

Click the padlock icon at the bottom of the window. This turns on Confidential Mode.
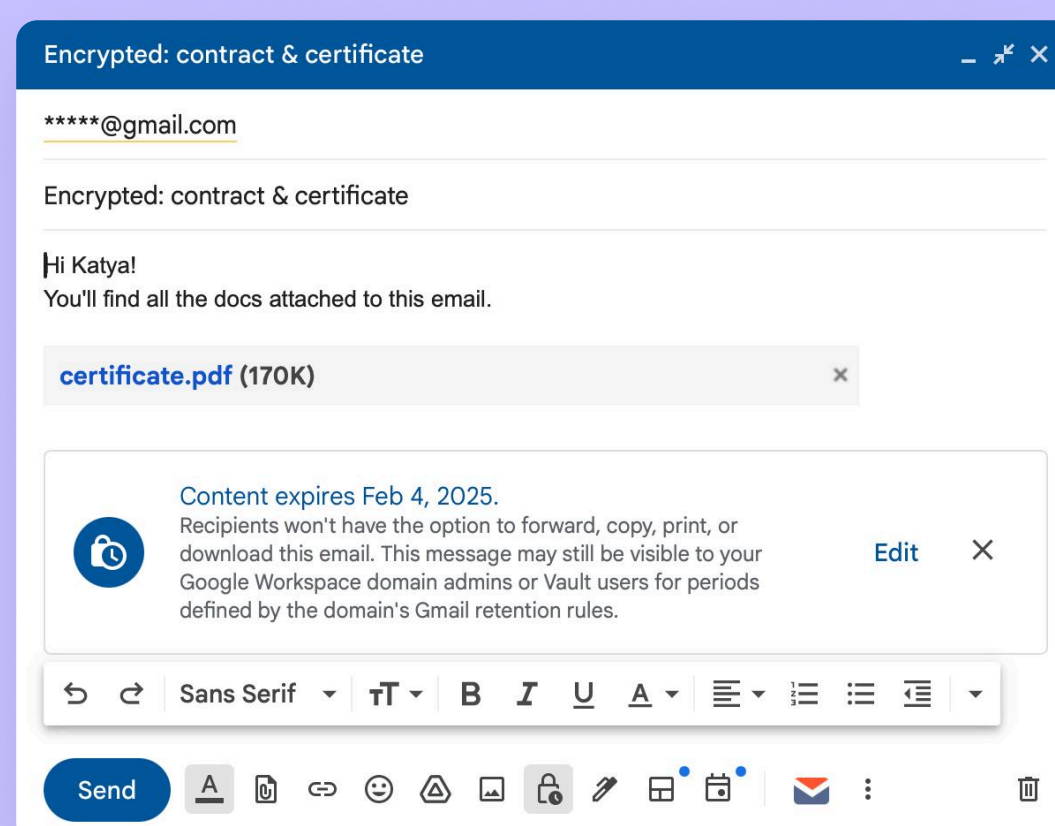
3

Choose if you want the email to expire. Select SMS passcode, then click Save.

4

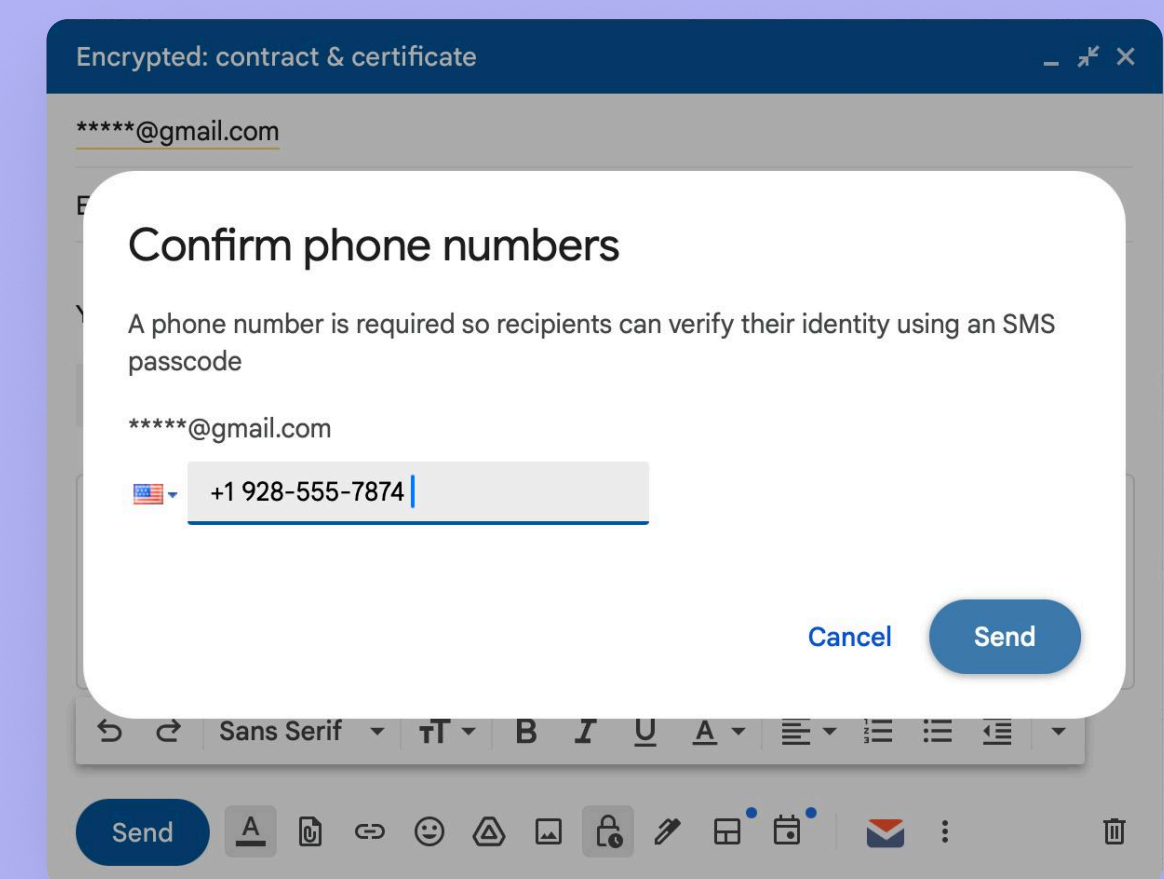You'll see that Confidential Mode is activated. **You can now click Send.**

5

Enter the recipient's **mobile number.** Gmail will use it to send a code to open the email.

6

Once you've added the number, **click Send again.**

moonlock
Cybersecurity tech for humans

Feel free to share! These steps work for everyone who uses Gmail. Let's turn cybersecurity into a shared habit.
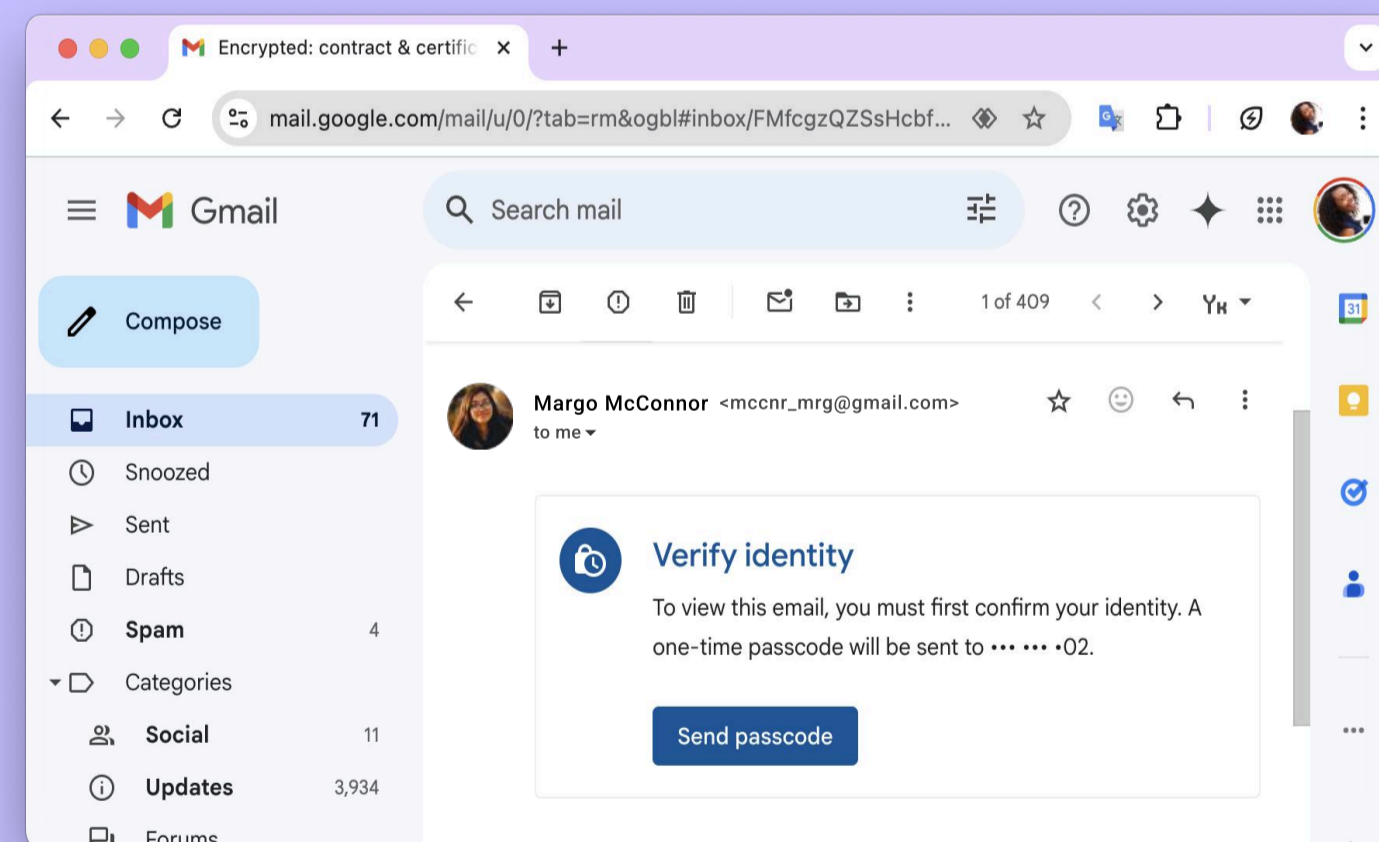
3 steps to decrypt an email in Gmail

Even a simple photo can give hackers access to information we'd rather keep private. That's why I encrypt all client communication.

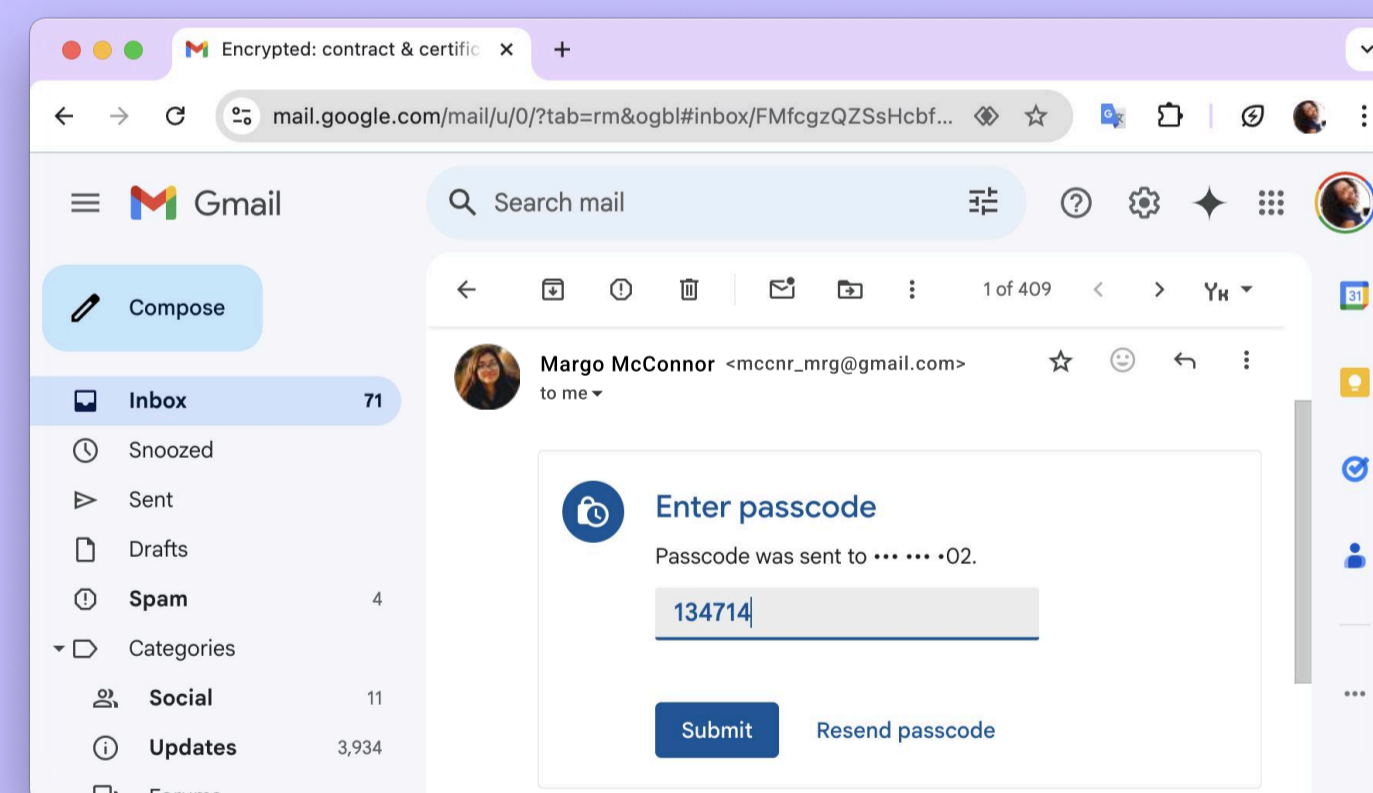This guide is a simple instruction for opening encrypted emails.

1

Click Send passcode

2

You'll get a 6-digit passcode on your cell. **Enter the passcode** in the box provided.

3

The email gets decrypted, so you can use it like any other.

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Feel free to share! These steps work for everyone who uses Gmail. Let's turn cybersecurity into a shared habit.